



2018 SNHSA Rule Book Changes and Amendments

Changes and revisions were made to the SNHSA Rule Book. The 2018 SNHSA Rule Book will be available on the SNHSA.org website. The following is a summary of all of the changes and additions that were approved by the Board for the upcoming show season.

Summary of changes (all additions are noted in yellow below):

- 1) Article I - I: updated 2018 Board of Directors information
- 2) Article II - B, E, H: added specific wording for Duties of Officers and Directors, Meetings, Committees
- 3) Article III - A: Combined A and B and added specific wording for Procedures for Amending Rules and Bylaws
- 4) Article IV - A, B, I: added specific wording to Membership, Terms, Welfare of the Horse
- 5) Article V - B, C, D, E: added specifics for show managers including General Requirements for Horse Show Managers, Fees and Documentation Requirements for Show Managers, Fees to be Collected by Show Managers Submission of Show Results, Fines for Late Submissions, Location of SNHSA Benefit Show(s) and/or benefit shows
- 6) Article VI - A, B, C: added and deleted specific language to Qualification for Accruing Points for Year-End Awards, Calculating Points, Points Discrepancies
- 7) Article VII - A, B, E: added specific wording to General Information regarding SNHSA Divisions, SNHSA Divisions; addition of Division 25

Article I

I. 2018 Board of Directors

	Board member and position	Committees	Contact information
Officers	Sarah Mullins President	Awards and Recognition Competition Standards and Structure Member Education and Opportunities	(775) 830-8979 sarah@meadowviewfarms.biz
	Wendy Brownlee 1st Vice President	Competition Standards and Structure Member Education and Opportunities	(775) 997-9221 wendy.brownlee@gmail.com
	Leslie Biederman 2nd Vice President	Awards and Recognition Fundraising and Sponsorship	(530) 448-1561 lesliebiederman@yahoo.com
	Felise Canterini Treasurer	Fundraising and Sponsorship Member Communications & Outreach	snhsa.treasurer@gmail.com
	Susan Howe Secretary	Awards and Recognition Member Communications & Outreach	(775) 750-6475 susanhowe@gmail.com
Directors	Lynn Mullins	Competition Standards and Structure Member Education and Opportunities	(775) 745-2753 lynn@meadowviewfarms.biz
	Lynne MacLean	Fundraising and Sponsorship Member Education and Opportunities	(775) 722-4261 m.lynne.maclean@gmail.com
	Liz Reader	Awards and Recognition Competition Standards and Structure	(775) 220-2270 pairofacesstables@yahoo.com
	Ashlin Bowen	Competition Standards and Structure Member Education and Opportunities	(775) 846-5715 breakaway.bowen@gmail.com
	Tiffany Coury	Member Education and Opportunities Junior Ambassadors Chair Member Communications & Outreach	(941) 807-1426 Tiffany.PortiaCoury@uhsinc.com
Member at Large	Alexandra Hoeger	Member Communications & Outreach	(916) 205-1146 alh287@cornell.edu

Committee	Chair	Committee Members
Awards and Recognition	Liz Reader	Sarah Mullins, Leslie Biederman, Susan Howe
Fundraising and Sponsorship	Leslie Biederman	Felise Canterini, Lynne MacLean

Competition Standards and Structure	Sarah Mullins	Wendy Brownlee, Ashlin Bowen, Lynn Mullins, Liz Reader
Member Education and Opportunities	Tiffany Coury	Wendy Brownlee, Lynn Mullins, Sarah Mullins, Lynne MacLean, Ashlin Bowen
Member Communications and Outreach	Susan Howe	Alexandra Hoeger, Felise Canterini

Article II

B. Duties of Officers and Directors

Duties of Directors

- Directors are required to attend all Board meetings and to notify **the secretary** if they cannot attend.
- Directors are:
 - a. required to chair or co-chair a committee to effectively accomplish the duties and the goals of the association.
 - b. expected to co-steward at least one show with **a qualified Director during their first year.**
 - c. expected to steward at least one show annually from the second year forward.

E. Meetings

The SNHSA Board of Directors will meet as frequently as is necessary to attend to the business of the Association.

3. **Attendance by Board members:** Board members are expected to attend Board meetings. **All Board members are required to attend the two Strategic Planning meetings in the year, which occur in the Spring and in the late Fall.**
 - a. Board members shall notify the SNHSA Secretary if they cannot attend a meeting. Failure to notify the Board of an absence will be an unexcused absence.
 - b. The Board as a whole reserves the right to review attendance of the Board members, and to replace a Board member **who during one year, has more than two absences, or is** chronically late, or is unable to perform their duties as outlined in the Rules and Bylaws.

H. Committees

The SNHSA Board of Directors will designate committees in order to more effectively accomplish the duties and goals of the organization. **Committees are required to meet, at a minimum, twice annually prior to each Strategic Planning meeting. Committees make recommendations and their actions are not binding on the organization.**

3. Chairpersons

The Chair for each standing committee will be assigned by the Board of Directors at the first Board meeting of the year, or at other times as necessary. The Chair may then solicit committee members from both the Board and/or the general membership.

Duties of the Chair shall include:

- a. To keep a record of the agendas, committee meetings, **and committee members,** to be made available to the Board upon request.

4. Standing Committees

- b. The **Member Education and Opportunities** dedicates itself to promoting the culture of SNHSA as well as providing educational opportunities to both members and the community. **This committee encompasses the SNHSA Junior Ambassadors Program.**

Article III

A. Procedures for Amending **to the Rules and Bylaws** (A and B were combined; A.1. and 2. Are now included in A.4. as a. and b.)

4. Procedures for **Member-Submitted Rule Changes:**

- a. Any proposed rule changes may be submitted by a SNHSA member, in writing, to a Board member at any time.

b. A Proposed Rule Change form will be available on the SNHSA website to give the general membership the opportunity to propose rule changes.

~~5. A majority vote of the Board members present shall be required to approve and adopt such changes, modifications or amendments.~~

Article IV

A. Membership

2. Renewing members must be in good standing. Members must be in good standing in order to accrue points and be eligible for year-end awards.

a. Good standing is defined as a member who has remained current on all dues, entry fees, and/or registration fees, as well as any required information or documentation from previous years.

B. Terms

2. **Professional rider:** an individual over the age of 18 is considered a professional if the individual receives remuneration for giving instruction, riding, showing, training, or schooling horses (e.g. trainer, assistant trainer, working student, exercise rider, intern).

3. **Amateur rider:** an individual over the age of 18 is considered an amateur if the individual is not receiving any remuneration for giving instruction, riding, showing, training, or schooling horses.

a. Remuneration is defined as compensation or payment in any form such as cash, goods, sponsorships, discounts or services; reimbursement of any expenses; trade or in-kind exchange of goods or services such as board or training.

I. Welfare of the Horse

For the welfare of the horse/pony, horses/ponies may not enter and show in more than six (6) classes in a day.

1. Abuse. Cruelty to, or abuse of a horse/pony at a SNHSA sanctioned horse show is forbidden. Offenders may be disqualified from the horse show and/or animal control authorities may be contacted at the discretion of judges, the steward and/or horse show management.

Article V

B. General Requirements for Horse Show Managers

2. Managers are responsible for knowledge of the SNHSA Rules and Bylaws, and are subject to the fines and late fees described therein. Each manager will be limited to a maximum of three (3) SNHSA-sanctioned horse shows at a facility each year. Modifications can be made at the discretion of the Board.

4. It is recommended that as many classes as possible, from as many SNHSA divisions as possible, be offered at SNHSA-sanctioned horse shows. It is **REQUIRED** that **at least fifteen (15) classes of the twenty-five (25) divisions be offered.**

C. Fees and Documentation Requirements for Show Managers

2. **Oct. 15th is the deadline** each year for submitting date reservations. Previous year's show managers shall be given preference for comparable show dates for the current competition year. The preliminary show calendar will be confirmed by the **November** meeting.

3. After **Dec. 1**, all dates for which date reservations have not been submitted, shall be released and become available to any applicant for a sanctioning fee of \$75.

4. Feb. 1 is the deadline for the \$75 sanction fee for each horse show day (two-day show: \$150, etc.). If the show sanction fee of \$75 is not received by Feb. 1, the sanction fee will increase to \$90 per horse show day.

6. The following must be submitted at least 60 days prior to show date:

- a. Copy of Prize List
 - b. Name of Judge
 - c. Name of Show Secretary
 - d. Name of SNHSA Show Steward
 - e. Proof of insurance (refer to Show Manager Guidelines)
9. **Judges must have at least a US Equestrian recorded Hunter or Hunter/Jumping Seat Equitation (“r”) status.** ~~or be included on the Sacramento Area Hunter/Jumper Association (SAHJA) approved judges list.~~ No member of a judge’s family or any of the judge’s clients may compete in any SNHSA show unless the relationship is terminated at least 30 days prior to the competition.
- D. **Fees to be collected by Show Managers, Submission of Show Results, Fines for Late Submissions**
1. Horse show managers **must** collect a \$5.00 fee, per horse/pony exhibited **from both SNHSA members and non-members.** This money is to be submitted in full, by the Manager, to the SNHSA Board **within five (5) days** of the SNHSA-sanctioned show’s completion. Horse show managers **must** turn in their **complete and accurate show results including judges cards, and a Master Roster, along with the \$5.00 SNHSA fees collected,** to the SNHSA Board within **five (5) days** of the sanctioned show’s completion.
- E. **Location of SNHSA Benefit Show(s) and/or benefit shows**
1. The SNHSA Benefit Show(s) will be held at a facility and date voted on by the Board of Directors.
 3. The SNHSA Mini Medal and SNHSA JR/AM Medal Finals; and the **SNHSA Challenge Cup** will be held separately from the SNHSA Benefit Show(s) at a facility and date voted on by the Board of Directors.

Article VI

A. **Qualification for Accruing Points for Year-End Awards**

1. Riders, and in *most* cases their horses/ponies, **must be members of SNHSA in good standing in order to accrue points for year-end awards.** The exception is for horses/ponies ridden **ONLY** in Equitation Divisions 1-3, or the two SNHSA Medal classes. **However,** it is important to note that if the rider wishes to show the equitation mount in any other SNHSA division for which s/he would like to accrue points for year-end awards, the horse/pony **MUST** be registered with SNHSA.
3. SNHSA offers year-end awards in **25** divisions.
 - c. To be eligible for year-end awards in the **Walk-Trot division,** the only qualifications are that the rider must be a SNHSA member and must participate in three (3) different venues. Criteria for year-end awards are based on points **earned** versus points available. The rider earns 1 point for every Walk-Trot class he/she **completes in.** **(This Division is not eligible for double points.)**
4. **Point Declarations for special classes at sanctioned shows**
 In order for points to be allocated from special classes offered at SNHSA-sanctioned horse shows, riders must complete a **SNHSA Special Class Declaration Form.** Unless the Special Class Declaration Form is completed and submitted to the show secretary at the time of entry or prior to the start of the class, riders will not receive points for the special class.
 - a. **Special Jumper Classes:**
 - 1) Points may be earned for jumper classes with corresponding jump heights.
 - 2) ~~If the special jumper class is at or below 2’6” the following divisions are eligible for points allocation:~~
 - ~~Junior/Amateur: Kindergarten Jumpers, Puddle Jumpers, Pre-training Jumpers~~
 - ~~Professional: Kindergarten Jumpers, Puddle Jumpers, Pre-training Jumpers~~
 - 3) ~~If the special jumper class is at or above 2’9” the following divisions are eligible for points allocation:~~

- ~~Junior/Amateur: Level I, Level II, Level III, Level IV, Level V~~
- ~~Professional: Level I, Level II, Level III, Level IV, Level V~~

b. Special Hunters Classes:

- 1) If the special hunter class is **at or below 2'3"** the following divisions are eligible for points allocation:
 - Pony Hunters, Long/Short Stirrup, Mini Hunters
 - 2) If the special hunter class is **at 2'6"** the following divisions are eligible for points allocation:
 - Special Hunters, Modified Child/Adult Hunters
 - 3) If the special hunter class is **2'9" or above** the following divisions are eligible for points allocation:
 - Low Hunter, Children's/Adult Amateur Hunter, Modified Open Hunter
- 1) ~~If the special hunters class is **at or below 2'6"** the following divisions are eligible for points allocation:~~
 - ~~Junior/Amateur: Pony Hunters, Short/Long Stirrup, Mini Hunters, Special Hunters, Modified Child/Adult Hunters~~
 - ~~Professional: Mini Hunters, Special Hunters~~
 - 2) ~~If the special hunters class is **at or above 2'9"** the following divisions are eligible for points allocation:~~
 - ~~Junior/Amateur: Low Hunters, Children's/Adult Amateur Hunters, Modified Open Hunters, Junior/Amateur Owner Hunters~~
 - ~~Professional: Low Hunters, Modified Open Hunters~~

B. Calculating Points

1. Year-end points for riders, horses or horse/rider combinations will be based on the top 10 points-earning shows for the year in each division *regardless of the number of shows attended*.
 - a. Horses or riders competing in more than 10 shows could possibly have different shows count for different divisions; however, only the 10 highest point-earning shows per division will count towards year-end awards.
 - b. **In the case of a multi day show, only 3 classes per division will count towards year end awards.**
 - c. Year-end points for the Walk-Trot division will be awarded to the rider based on points earned. **(This Division is not eligible for double points.)**

C. Points Discrepancies

4. **In both cases, once the grace period (30 days of initial publication or 15 days for the final points bulletin) has expired, the points will stand as published.**

Article VII

A. General Information regarding SNHSA Divisions

1. There will be no minimum requirements for the number of times a class for any particular division is offered during the competition year.
2. **Year-end Awards:** Special awards are presented to the top five placings in each division.
 - a. Criteria for year-end awards in Walk-Trot are based on points **earned** versus points available and are as follows:
 - 1 point earned for every class the rider enters and **completes** in.

B. SNHSA Divisions: [For specifications of each division, see Article VII. D]

[NOTE: For Equitation Divisions 1-3 and the two SNHSA Medal classes, the horse/pony does not have to be registered with SNHSA; however the RIDER must be a member for points to accrue in these, and ALL OTHER divisions. If the rider wishes to ride the same horse/pony in any other

division (including Long/Short Stirrup) for which s/he wishes to accumulate points for year-end awards, the horse/pony's registration fee MUST be paid.]

6. Pony Hunters (2'0" to 2'3") (17 and under, Non-Pro)

25. Collegiate Preparatory Program – (2'0") (high school only)

Division 4 – Walk-Trot (Non-Pro)

4. Criteria for year-end awards in Walk-Trot are based on points **earned** versus points available and are as follows: (This Division is not eligible for double points.)

- a. 1 point earned for every class the rider enters and completes in.
 - 10 points – Gold
 - 8 points – Silver
 - 6 points – Bronze

Division 6 – Pony Hunters (under 14.2 hands) – 2'0" to 2'3" (17 and under, Non-Pro)

Open to Junior riders only 17 & under. Rider must be a SNHSA member and pony must be registered with SNHSA in order for points to accrue for year-end awards. Manner and suitability of pony for rider are to be emphasized in all classes. Extreme speed will be penalized. Light contact with the pony's mouth is required. Ponies should be obedient, alert, responsive and move freely.

Division 25 – College Preparatory Program – (2'0") (high school only)

Rider must be a SNHSA member, in high school, who is enrolled in the Collegiate Preparatory Program. The rider may enter either the flat class or the over fences class at a show. The catch-ride horse does not have to be registered with SNHSA. Riders must complete a class in at least one venue during the show season.

1. Classes:

- a. CPP Hunt Seat Equitation Flat
- b. CPP Equitation Over Fences – 2'0"