



SIERRA NEVADA HORSE SHOW ASSOCIATION

2023 SNHSA RULEBOOK AND BYLAWS

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SIERRA NEVADA HORSE SHOW ASSOCIATION

P.O. Box 19322, Reno, NV 89511

2023 SNHSA RULES AND BYLAWS

(Note: Items in grey show the addition/clarification changes for 2023)

Article I

**Name; Purpose; Objectives; Intent; Vision; Mission; The Sportsman's Charter; Core Values;
2023 Board of Directors**

A. Name

The name of the organization shall be "SIERRA NEVADA HORSE SHOW ASSOCIATION," herein referred to as SNHSA.

B. Purpose

The purpose of **these rules and bylaws are to communicate our culture**, provide guidelines for those who wish to obtain SNHSA sanction for their horse shows, explain the point system for SNHSA year-end awards, and to present the rules **for showmanship and horsemanship**. **Our organization has used the NorCal Rulebook, United States Hunter Jumper Association (USHJA) and US Equestrian resources for adopting larger community standards, principles and guidelines.**

C. Objectives

The objectives of the Association are:

1. To provide a forum representing the best interest of **horses, exhibitors and our equestrian community as a whole** in SNHSA equestrian competitions and **educational opportunities**;
2. To promote quality schooling (and rated) equestrian competitions throughout Northern Nevada, including year-end championship awards;
3. To make adequate and fair rules governing SNHSA competitions and to enforce them for the common benefit;
4. To assign dates to all competitions recognized by the Association;
5. To provide educational activities and sponsor special equestrian programs.

D. Intent

The association's business will be conducted in a not-for-profit manner.

The organization does not contemplate fiduciary profit to the members thereof and is organized for non-profit purposes.

E. Vision (adopted from US Equestrian)

To bring the joy of horse sports to as many people as possible.

F. Mission (adopted from US Equestrian)

To provide access to and increase participation in equestrian sports at all levels by ensuring fairness, safety and enjoyment.

G. The Sportsman's Charter (adopted from US Equestrian)

1. That sport is something done for the fun of doing it and that it ceases to be sport when it becomes a business only, something done for what there is in it;
2. That amateurism is something of the heart and spirit, not a matter of exact technical qualifications;
3. That good manners of sport are fundamentally important;
4. That the code must be strictly upheld;
5. That the whole structure of the sport is not only preserved from the absurdity of undue importance, but is justified by a kind of romance which animates it, and by the positive virtues of courage, patience, good temper, and unselfishness which are demanded by the code;
6. That the exploitation of sport for profit alone kills the spirit and retains only the husk and semblance of the thing;
7. That the qualities of frankness, courage, and sincerity which mark the good sportsman in private life shall mark the discussions of his interests at a competition.

H. Core Values: RIDE (adopted from US Equestrian)

1. **Respect:** to honor and celebrate the love of horses and equestrian sport's traditions which unite SNHSA members of all breeds and disciplines.
2. **Integrity:** an adherence to ethical principles that support the policies and procedures of the sport's governance.

3. **Dedication:** a commitment to formulating and implementing rules that ensure realistic and fair competitions at all levels.
4. **Enterprise:** to provide the enthusiasm and creativity to grow and advance equestrian sport and the determination and teamwork to face any challenges the future may hold.

I. 2023 Board of Directors

	Board member and position	Committees	Contact information
Officers	Liz Reader President	Awards and Recognition Competition Standards and Structure	(775) 220-2270 Snhsa.president@gmail.com
	Annelise Appleseth 1st Vice President	Competition Standards and Structure Member Education and Opportunities	(651) 497-7827 ajaequestrian@gmail.com
	Susan Howe Secretary	Awards and Recognition Member Communications & Outreach Fundraising and Sponsorship	(775) 750-6475 susanhhowe@gmail.com
Directors	Lynne MacLean	Fundraising and Sponsorship Competition Standards and Structure	(775) 722-4261 m.lynne.maclean@gmail.com
	Lisa Mays	Awards and Recognition Fundraising and Sponsorship	(775) 745-0840 amaysingequine@me.com
	Elizabeth Lacroix	Communications & Outreach Awards and Recognition	(775) 781-9617 lacroixel@yahoo.com
	Maguire Price	Member Communications & Outreach Member Education and Opportunities	(530) 277-4209 Maguirelessard1998@gmail.com
	Jacki Dunt	Member Communications & Outreach Fundraising and Sponsorship	(775) 750-3838 Jaclyn1104@gmail.com
	Cori Egger	Fundraising and Sponsorship Member Education and Opportunities	(775) 217-7361 falloncatering@gmail.com

2023 Committees

Committee	Chair	Committee Members
Awards and Recognition	Lisa Mays	Susan Howe, Elizabeth Lacroix, Liz Reader
Fundraising and Sponsorship	Jacki Dunt	Lynne MacLean, Lisa Mays, Susan Howe, Cori Egger
Competition Standards and Structure	Liz Reader	Lynne Maclean, Annelise Appleseth
Member Education and Opportunities	Annelise Appleseth	Maguire Price, Cori Egger
Member Communications and Outreach	Susan Howe	Elizabeth Lacroix, Maguire Price, Jacki Dunt

Article II

Election of Board; Duties of Officers and Directors; Points Keeper; Stewards; Meetings; Protocol; Authority; Committees

A. Election of Board of Directors

1. All members of the Board of Directors must be current SNHSA members.
2. Officers will serve without compensation, and each will serve for a minimum of two (2) years.
3. Directors will serve without compensation for a minimum of two years before being eligible to hold a position as President or Vice President.
4. Elections will be held annually for open positions on the Board, and are scheduled to allow the new Board to be duly selected and recognized at the year-end awards celebration.
5. Any SNHSA member may submit his or her name for nomination to the SNHSA Board by Oct. 1. The list of nominees will be presented to the Board of Directors at the October meeting.
6. Each year the general membership will elect ten (10) to twelve (12) members to serve on the Board for the Association.
 - a. If twelve (12) or fewer people are nominated, no election will be necessary.
 - b. Any SNHSA members in good standing may vote, regardless of age.
 - c. The attendance record of the incumbent Board members may be printed on the ballot. Candidate's statements may be included with the balloting material.
 - d. Numbered ballots will be mailed, including a privacy and self-addressed envelope to all members by Nov. 15.
 - e. Ballots must be postmarked by Dec. 15.
 - f. Ballots will be counted at the January Board meeting.
7. The outgoing Board and the new Board will be announced at the Year-End Awards Banquet.
8. The new Board will schedule their initial meeting in February.

B. Duties of Officers and Directors

The SNHSA Officers will designate Committees in order to more effectively accomplish the duties and goals of the organization. Any decisions made by a Committee are subject to the approval of the Board of Directors. From its members, the Board of Directors will elect and assign those duties as follows:

Duties of Officers

1. **President:** The President will preside at all meetings and perform other duties commonly associated with the position.
2. **1st Vice President:** The 1st Vice President shall perform the duties of the President in his/her absence, or at his/her request.
3. **2nd Vice President:** The 2nd Vice President will be responsible for public relations and promotional activities.
4. **Treasurer:** The Treasurer will manage, subject to audit, the financial affairs of the Association. The Treasurer will also prepare any financial reports, budget summaries, and financial statements as needed by the Board of Directors, to keep them informed of the true financial circumstances of the Association.
5. **Secretary:** The Secretary shall perform all duties of a corporate secretary and other duties as the Board may designate; all details and/or problems pertaining to the job of Secretary shall be confined to the Board of Directors.

Duties of Directors

1. Directors are required to attend all Board meetings and to notify the secretary if they cannot attend.

2. Directors are:
 - a. required to chair or co-chair a committee to effectively accomplish the duties and the goals of the association.
 - b. expected to co-steward at least one show with a qualified Director during their first year.
 - c. expected to steward at least one show annually from the second year forward.

C. Points Keeper

The Points Keeper must be an SNHSA member, and will be appointed by the Board, and shall be a member of the Board. The Points Keeper will keep the official record of all points earned by members at SNHSA-sanctioned shows. Additional duties of the Points Keeper are addressed in Article IV. F and VI. B.

D. Stewards

An SNHSA Officer or Director shall serve as Steward at all SNHSA-sanctioned horse shows.

1. Once the show calendar has been finalized, the Board of Directors will assign Stewards to each show and notify the show manager of the Steward's name.
2. The Board member serving as the SNHSA Steward is required to be present for the duration of the show, and to carry a current copy of the SNHSA Rules and Bylaws, and any amendments.
3. All complaints or protests by an exhibitor or other SNHSA member at a SNHSA-sanctioned show must first be presented to the Steward at the show. In the event the issue cannot be resolved by the Steward, the following procedure must be followed in order to file a formal complaint or protest:
 - a. The protest or complaint must be in writing, on a form provided by SNHSA (available from the Steward), and must describe all circumstances known to the member, including names of the persons, horses or others involved.
 - b. The protest or complaint must be turned over to the Steward with a check for \$25.00, made out to SNHSA. This is a non-refundable fee.
 - c. The Steward will turn over the formal written complaint, and the accompanying fee, to the SNHSA President or Vice Presidents, along with the Stewards Report.
 - d. Upon receipt of the complaint/protest, a determination will be made as to whether the Board will hear the issue at the next scheduled Board meeting, or whether a special meeting of the Board should be called to deal with an urgent or immediate issue.
 - e. After investigation by one or more designated Board member, which may include interviewing other exhibitors or SNHSA members present, requesting clarification from the person who filed the complaint, and/or an interview of the designated Steward, a report will be made to the Board as a whole to determine what necessary action, if any, is required
 - f. A written report of the findings will be included in the minutes of the Board meeting, and the person who filed the complaint (and others, as appropriate) will be informed of the Board's findings.
4. For each show, a Steward's report form shall be submitted to the SNHSA President or Vice Presidents, and shall include:
 - a. Steward's name
 - b. Horse show location
 - c. Horse show manager
 - d. Judge's name
 - e. Space available for incidents, comments, resolutions, and protest(s) filed.

E. Meetings

The SNHSA Board of Directors will meet as frequently as is necessary to attend to the business of the Association.

1. **Schedule:** Meetings shall generally be scheduled monthly.
2. **Quorum:** A quorum shall exist if one more than half of the Board members are present.
3. **Attendance by Board members:** Board members are expected to attend monthly Board meetings, offered virtually and in-person. Board members must inform the secretary of their meeting preference, virtual or in-person, at least 24 hours in advance of the meeting.
 - a. All Board members are required to attend in-person two strategic planning meetings in the year, which occur in the Spring and in the late Fall.
 - b. Board members shall notify the SNHSA Secretary if they cannot attend a meeting. Failure to notify the Board of an absence will be an unexcused absence.
 - c. A Board member may have two unexcused attendances per year.
 - d. The Board will review attendance of the Board members and may replace a Board member who, during one year, has more than the 2 unexcused absences or is chronically late, or is unable to perform their duties as outlined in the Rules and Bylaws.
 - e. In the event a Board member's attendance is to be reviewed by the Board, said Board member will be notified of the date of the meeting.
 - f. Should a review result in the removal of said Board member, the opening on the Board will be filled by an SNHSA member of the Board's choosing.
4. **Attendance by other SNHSA members:** Any SNHSA member may attend meetings of the Board of Directors. As a courtesy, the SNHSA member is asked to contact the Secretary to notify them of planned attendance, as space is sometimes limited and occasional location changes occur.
5. **Notice of Meetings:** Notice of upcoming meetings of the Board of Directors will be published in the SNHSA newsletter when possible.

F. Protocol

It is the duty of every person elected to the SNHSA Board of Directors to conduct themselves in a professional manner at all times when representing SNHSA. At no time should a Board member speak as representing an opinion of the Board on any issue, unless that person has the explicit direction and consent of the Board to do so. At all times, Board members should be constructive and operate in the best interest of the SNHSA members.

G. Authority

The Board of Directors shall have the authority and power to determine the proper procedure for and to settle any disputes, as well as to make any other determinations that may be necessary for the proper, efficient and fair administration of these rules. This authority and power applies to ambiguity in the rules, or absence of applicable rule, or interpretation of existing rule or situation, or making exceptions to existing rules, or any other determination in the interest of justice, fairness and good sportsmanship.

H. Committees

The SNHSA Board of Directors will designate committees in order to more effectively accomplish the duties and goals of the organization. Committees are required to meet, at a minimum, twice annually prior to each Strategic Planning meeting. Committees make recommendations and their actions are not binding on the organization until they are voted forward by the Board.

1. **Committee recommendations and actions that require Board approval include, but are not limited to:**
 - a. Creating new programs
 - b. Implementing programs
 - c. Implementing changes to existing programs
 - d. Spending SNHSA funds
 - e. Otherwise acting independently
2. **Selection**
Committees will be reviewed and designated at the first Board of Directors meeting each

year, or at other times as necessary. Members of the committees will be appointed and/or approved by the Officers.

3. **Duties**

Each committee will serve to accomplish specific goals, and will be subject to additional duties as may be assigned by the Board of Directors throughout the year. Duties of standing committees are outlined below.

4. **Chairpersons**

The Chair for each standing committee will be assigned by the Board of Directors at the first Board meeting of the year, or at other times as necessary. The Chair may then solicit committee members from both the Board and/or the general membership.

Duties of the Chair shall include:

- a. Keeping a record of the agendas, committee meetings, and committee members, to be made available to the Board upon request.
- b. Upon retirement, the Chair will be required to submit all information regarding his/her respective committee to the new Chairperson, in order to maintain a smooth and orderly transition.

5. **Standing Committees**

- a. The **Membership Communications and Outreach Committee** dedicates itself to providing information to SNHSA members including, but not limited to, the organization's mission and organization contacts, general membership information, the show season and events calendar, points standings, general SNHSA information, educational opportunities and sponsorship information through website, newsletter and social media platforms.
- b. The **Member Education and Opportunities** dedicates itself to promoting the culture of SNHSA as well as providing educational opportunities to both members and the community. This committee encompasses the SNHSA Junior Ambassadors Program.
- c. The **Competition Standards and Structure Committee** dedicates itself to ensuring the safety and quality of all SNHSA competitions.
- d. The **Awards and Recognition Committee** dedicates itself to overseeing all aspects of the year-end awards banquet, division awards and points management.
- e. The **Fundraising and Sponsorship Committee** dedicates itself to obtaining sponsorships for all sanctioned divisions and fundraising efforts.

Article III

Procedures for Amending Rules and Bylaws; NorCal Rulebook; Distribution of Rulebook

The Association accomplishes its purpose through a set of rules created by the Association's Board of Directors. Rules may be changed, added to, or deleted at any meeting of the Board of Directors, or via written communications. **The Board of Directors maintains the sole right to enact new rules, and to determine the need for, and make rule changes.**

A. Procedures for Amending Rules and Bylaws

1. All proposed rule changes will be discussed and voted on at a Board meeting following receipt of the proposed change.
2. If the majority of the Board approves the change, then the rule change will be published in the next newsletter.
3. Minor corrections or modifications that do not change the intent or spirit of the original rule may be made at any time, as determined by the Board.
4. **Procedures for Member-Submitted Rule Changes:**
 - a. Any proposed rule changes may be submitted by a SNHSA member, in writing, to a

Board member at any time.

- b. A Proposed Rule Change form will be available on the SNHSA website to give the general membership the opportunity to propose rule changes.

B. NorCal Rulebook

1. SNHSA will follow the rules and regulations of NorCal, whenever possible, for any procedure not covered herein.
2. The requirements for NorCal show approval will not apply to SNHSA shows. The SNHSA sanction fee will remain \$75 per day, per show, plus \$10.00 per horse/pony exhibited.

C. Distribution of SNHSA Rulebook

1. Copies of the rulebook are available online at the SNHSA website, SNHSA.org. Hard copies of the current year's SNHSA Rulebook are available for \$10.

Article IV

Membership; Terms; Membership types and fees; Conditions of Participation at sanctioned SNHSA horse shows; Horse Registration; Official Records; Dress Code; Safety-Helmet Rule; Welfare of the Horse; Stallions; Dogs at SNHSA shows

A. Membership

1. Any person may become a member upon filling out an application for membership, and paying the dues fixed by the Association.
2. Renewing members must be in good standing. Members must be in good standing in order to accrue points and be eligible for year-end awards.
 - a. Good standing is defined as a member who has remained current on all dues, entry fees, and/or registration fees, as well as any required information or documentation from previous years.
3. Membership is effective as of the date that the correct and complete application and proper fees are received.
4. The SNHSA Secretary, upon receipt of the membership application and dues, will assign a SNHSA membership number and will notify the member by email.
5. The Board of Directors is authorized to set the dollar amounts required for membership, for horse/pony registration and other fees or fines as necessary.
6. The SNHSA records are the only official records of the winnings of horses/ponies at SNHSA-sanctioned horse shows.

B. Terms

1. **Junior Rider:** an individual who has not reached his/her 18th birthday as of Dec. 1 of the year prior to the competition year. [Example: A rider whose 18th birthday falls on Dec. 14, 2021 will be considered a Junior rider for the entirety of the following competition year, 2022]
 - a. *Junior riders must have a trainer present when schooling or competing over fences at any SNHSA-sanctioned horse show.
 - b. The age of a rider on Dec. 1 will be maintained throughout the competition year.
Example: A rider who is 13 on Dec. 1 will ride in the Equitation 13 & Under division for the entire following competition year.
 - c. Persons born on Dec. 1 will assume the greater age on that date.
2. **Professional rider:** an individual over the age of 18 is considered a professional if the individual receives remuneration for giving instruction, riding, showing, training, or schooling horses. (e.g. trainer, assistant trainer, working student, exercise rider, intern).
3. **Amateur rider:** an individual over the age of 18 is considered an amateur if the individual is not receiving any remuneration for giving instruction, riding, showing, training, or schooling horses.

- a. Remuneration is defined as compensation or payment in any form such as cash, goods, sponsorships, discounts or services; reimbursement of any expenses; trade or in-kind exchange of goods or services such as board or training.
4. **Competition year:** for the purpose of these rules, the competition year is defined as the first show of the season in the spring, ending at the final show of the season in the fall.

C. Membership types and fees

A SNHSA membership expires after the last event of the year or Dec. 31st of the calendar year, whichever occurs first. Year-end points will accrue upon receipt of the competition membership application and fees.

1. Competition Membership

A Competition Membership is \$35 per person and includes access to all member benefits, as well as earning points in SNHSA-sanctioned events for year-end awards.

2. Non-Member Fee

Non-members are welcome to participate in SNHSA-sanctioned events for a fee of \$25 per show if participating in at least one SNHSA-sanctioned class. If a non-member pays the non-member fee then wishes to join SNHSA membership for member benefits and year-end awards, they have seven (7) days from the show date to join and the \$25 Non-Member fee will be put towards the cost of the membership.

D. Conditions of Participation at SNHSA-sanctioned horse shows

Each person, by becoming a member of SNHSA, agrees and promises to indemnify and hold SNHSA harmless (for him/herself, his/her heirs, children, minor dependents, spouses, and/or wards), as well as the SNHSA Board of Directors, and any persons working on behalf of SNHSA, of and from any and all obligation, liability, claim, injury or damage sustained or incurred by said person, or by his/her horse, pets, other property or family members, or as a direct or indirect result of any participation in, or presence at any horse show, meeting, event, or any other activity of any kind or nature whatsoever, in which the SNHSA may be involved or associated, with the same identification to include any and all legal expenses that may be incurred.

E. Horse Registration

Annual horse/pony registration fee is not required for those ridden **ONLY** in Equitation Divisions 1-3 (13 & under; 14-17; 18 & over), or those ridden in a Medal class, **however the RIDER must be a SNHSA member for points to accrue in these and ALL OTHER divisions.** If the rider wishes to ride the **same** horse/pony in any other division (including Long/Short Stirrup Divisions) for which s/he wishes to accumulate points for year-end awards, the horse/pony fee must be paid.

1. Annual horse/pony registration fee is \$15.00 and expires after the last event of the year or Dec. 31st of the calendar year, whichever occurs first. Horse/pony registration fees must be paid, as must the membership fees for the riders of registered horses/ponies, in order to accrue points toward SNHSA year-end awards. [Note: the requirement that the owner of a horse/pony to accrue points must be a member has been eliminated].
2. Horse/pony registration becomes effective upon receipt of the completed application and proper fees by the SNHSA Secretary, or by the horse show secretary, if application and fees are turned in at a horse show. Points will accrue from that date forward and **will not accrue retroactively.**
3. Horse/pony must be entered at all sanctioned shows with the name EXACTLY as it appears on the application form on file, in order for points to accrue.
4. **ALL** participants at SNHSA-sanctioned horse shows will be charged a fee of \$10.00 per horse/pony, per show, members and non-members alike. This fee is to be turned over to SNHSA by the horse show managers, and is used to benefit the membership, including, (but not limited to) the purchase of year-end awards.

F. Official Records

SNHSA's records are the only official records of points for horses/ponies, and riders at SNHSA-sanctioned horse shows.

1. The SNHSA Points Keeper is charged with the task of keeping, maintaining, and updating the official point totals for the purposes of determining year-end awards. For additional information regarding points, see Article V.

G. Dress Code

In the tradition of the show ring: riders shall be properly attired for each class in question; all attendants shall be neatly dressed; and horses and/or ponies must be properly presented.

H. Safety (Helmet Rule)

The Board of Directors of SNHSA unanimously adopted the following Equestrian Helmet Rule, effective 4/8/03. The rule states: **The SNHSA requires ALL riders to wear ASTM/SEI approved helmets while mounted anywhere on the horse show grounds.** No helmet can protect the wearer against all injuries, but there is significant evidence that wearing approved helmets can help to prevent or lessen serious injury. [For Information regarding the USEF helmet rule, the definition of ASTM/SEI, and other pertinent information see www.equestrian.org.]

1. **The harness must be secured and properly fitted.**
2. **Any rider violating this rule at any time must be immediately prohibited from further riding until such headgear is properly in place.**
3. It is the responsibility of the exhibitors, and/or their parents, and/or their guardians (in the case of Junior riders) to make sure the Helmet worn is ASTM/SEI approved.

I. Welfare of the Horse

For the welfare of the horse/pony, horses/ponies may not enter and show in more than six (6) classes in a day.

1. Abuse. Cruelty to, or abuse of a horse/pony at a SNHSA sanctioned horse show is forbidden. Offenders may be disqualified from the horse show and/or animal control authorities may be contacted at the discretion of judges, the steward and/or horse show management.

J. Stallions

Stallions are not permitted to be ridden by a Junior rider. For the safety of Junior riders, stallions will not be permitted in the warm-up ring when Junior riders are schooling. Owners/riders of stallions must check in with the horse show manager upon arrival at show grounds.

K. Dogs at SNHSA shows

SNHSA requires that dogs be on a leash at all sanctioned events. Dog owners are solely responsible for any damages, claims, losses or actions resulting from their dogs' behaviors.

Article V

Purpose of Show Standards; General Requirements for Horse Show Managers; Fees & Documentation Requirements for Show Managers; Fees to be collected by Show Managers, Submission of Show Results, Fines for Late Submissions; and Location of SNHSA Benefit and/or benefit shows

A. Purpose of Show Standards

To improve, and/or maintain the quality of SNHSA-sanctioned horse shows.

1. Steward's reports should be filed following each horse show for the purpose of bringing any short-comings, problems, protests, or other issues of interest to the general membership, or that require review or action by the Board.
2. To ensure the safety and comfort of both exhibitors and spectators, Show Managers are required to comply with the following show standards:
 - a. Safe jumps
 - b. Safe footing
 - c. Adequate warm up area
 - d. Food
 - e. Adequate restrooms
 - f. Proper distances between fences

3. Show managers reserve the right to close the gate to prevent excessive gate holds at one-arena shows.

B. General Requirements for Horse Show Managers

1. Managers of SNHSA-sanctioned horse shows must be members in good standing (any and all fees and documentation required from previous year(s) to be current, as well as those of the current show season).
2. **Managers are responsible for knowledge of the SNHSA Rules and Bylaws, and are subject to the fines and late fees described therein.** Each manager will be limited to a maximum of three (3) SNHSA-sanctioned horse shows at a facility each year. Modifications can be made at the discretion of the Board.
3. Additional shows may be held at the facility in the case of approved benefit shows, a SNHSA Benefit and/or benefit show. These shows are staffed by SNHSA Board of Directors and/or other volunteers. All proceeds from the SNHSA benefit shows, less the agreed upon fee for the host facility, will go to SNHSA.
4. It is recommended that as many classes as possible, from as many SNHSA divisions as possible, be offered at SNHSA-sanctioned horse shows. It is **REQUIRED** that **at least fifteen (15) classes of the twenty-seven (27) divisions be offered.**
5. No SNHSA-approved class may be cancelled if there are at least two (2) entries, except in cases of inclement weather, with such determination to be at the discretion of the show manager, judge, the SNHSA show steward, or any combination thereof.
6. Show Managers are **REQUIRED** to offer the SNHSA Medal classes (Article VII. C.) in their schedules. Both Medal classes require a **minimum of 2 entries** for the class to be held (except the Medal Finals for each, as noted in Articles VII. C. 2. g-h and VII.C. 4 g-h) Rider and trainer must be members of SNHSA in order to compete in Medal classes.
7. Managers may reserve the right to combine and/or split small/large entry classes.
8. The names of the sponsor(s) of each division should be announced when a class is called to the ring, or at the time ribbons are awarded for each class, or both.
9. The show's prize list must include this statement: *For the welfare of the horse, horses/ponies may not enter or show in more than six (6) classes in a day.*

C. Fees and Documentation Requirements for Show Managers

1. The **non-refundable** horse show sanction fee is \$75 per horse show day.
 - a. The sanction fee includes the rental of an electronic sports timing system at no additional cost. Show management is responsible for the safety and return of the electronic sports timing system and agrees to repair/replace the system in the event it is damaged while under their care.
2. **Oct. 15th is the deadline** each year for submitting date reservations. Previous year's show managers shall be given preference for comparable show dates for the current competition year. The preliminary show calendar will be confirmed by the November meeting.
3. After Dec. 1, all dates for which date reservations have not been submitted, shall be released and become available to any applicant for a sanctioning fee of \$75.
4. Feb. 1 is the deadline for the \$75 sanction fee for each horse show day (two-day show: \$150, etc.). If the show sanction fee of \$75 is not received by Feb. 1, the sanction fee will increase to \$90 per horse show day.
5. Prize lists are distributed to the membership as a part of the SNHSA e-newsletter and will be available on the SNHSA website, SNHSA.org.
6. The following must be submitted at least 60 days prior to show date:
 - a. Copy of Prize List
 - b. Name of Judge
 - c. Name of Show Secretary
 - d. Name of SNHSA Show Steward
 - e. Proof of insurance (refer to Show Manager Guidelines)

7. Managers will be advised of any problems with their applications, or other supporting documentation, within 14 days from the date received
8. Changes may not be made to prize lists 30 days prior to the show. (Excluding non-SNHSA-sanctioned classes.)
9. **Judges must have at least a US Equestrian recorded Hunter or Hunter/Jumping Seat Equitation (“r”) status.** No member of a judge’s family or any of the judge’s clients may compete in any SNHSA show unless the relationship is terminated at least 30 days prior to the competition.
10. Each SNHSA-sanctioned show must be attended by a SNHSA Board member, who will serve as the Show Steward.

D. Fees to be collected by Show Managers, Submission of Show Results, Fines for Late Submissions

1. Horse show managers **must** collect a \$5.00 fee, per horse/pony exhibited **from both SNHSA members and non-members.** This money is to be submitted in full, by the Manager, to the SNHSA Board **within five (5) days** of the SNHSA-sanctioned show’s completion. Horse show managers **must** turn in their **complete and accurate show results including judge’s cards, and a Master Roster, along with the \$5.00 SNHSA fees collected,** to the SNHSA Board within **five (5) days** of the sanctioned show’s completion.
 - a. All pre-paid members will be issued a membership number. Non-members will be charged a **\$25 non-member fee per show** which must also be collected and submitted to the SNHSA Board within five (5) days of the sanctioned show’s completion.
2. **A fine of \$10 per day (maximum \$300)** may be charged for each day show results are late. Payment due **within 30 days** of billing by SNHSA in order for Manager to remain in good standing with SNHSA.
3. **Refunds of entry fees will be at the discretion of each show manager.**

E. Location of SNHSA Benefit Show(s) and/or benefit shows

1. The SNHSA Benefit Show(s) will be held at a facility and date voted on by the Board of Directors.
 - a. For year-end awards in the Equitation Division: For the purpose of venue, **a rider** who wishes to accrue points for year-end awards, and who already has two different venues, may designate the SNHSA Benefit Show as a third, or “wild card” venue
 - b. For year-end awards in Jumper or Hunter divisions: For the purpose of venue, for **horses** to accrue points for year-end awards with two different venues already, the Benefit Show can be designated as a third, or “wild card” venue.
2. All show managers who held SNHSA-sanctioned shows at their facilities during the competition year will be eligible to host the Benefit Show.
3. The SNHSA Medal Finals will be held at the same facility and weekend as the Hunter and Equitation divisions Benefits. The SNHSA Jr/Am Challenge Cup and Pro/Jr-Am Speed Derby will be held at the same facility and weekend as the Jumper divisions Benefit.

Article VI

Qualification for Accruing Points for Year-End Awards; Calculating Points; Points Discrepancies; Official Records; Penalties

A. Qualification for Accruing Points for Year-End Awards

1. Riders and, in *most* cases, their horses/ponies, **must be members of SNHSA in good standing in order to accrue points for year-end awards.** The exception is for horses/ponies ridden **ONLY** in Equitation Divisions 1-3, or the two SNHSA Medal classes. **However,** it is important to note that if the rider wishes to show the equitation mount in any other SNHSA division for which s/he would like to accrue points for year-end awards, the horse/pony **MUST** be registered with SNHSA.

- a. **For members with trainers:** if the trainer will be showing the horse in any division from which accrual of points is desired, or if the exhibitor is participating in either of the SNHSA Medal classes, **the trainer must be a member of SNHSA** for points to accrue.
2. Membership is effective as of the date the correct and accurate application and required fees are received by the SNHSA Board; or by the show secretary of any SNHSA-sanctioned horse show, if the application is turned in at that show. **Points begin to accrue from that date forward and are not retroactive.**
3. SNHSA offers year-end awards in **27** divisions.
 - a. To be eligible for year-end awards in the **Hunter or Jumper divisions**, **the horse** must accumulate 10 points and must participate in three (3) different venues, at two (2) different physical addresses, at a minimum.
 - 1) If a horse competes in a low participation division at three separate venues, at two (2) different physical addresses, at a minimum, and on four (4) different days, they will be eligible for year-end awards regardless of their point total.
 - b. To be eligible for year-end awards in the **Equitation division**, **the rider** must accumulate 10 points and must participate in three (3) different venues, at two (2) different physical addresses, at a minimum.
 - 1) If a rider competes in a low participation division at three separate venues, at two (2) different physical addresses, at a minimum, and on four (4) different days, they will be eligible for year-end awards regardless of their point total.
 - c. To be eligible for year-end awards in the **Walk/Trot and Beginner Rider Equitation divisions**, the only qualifications are that the rider must be a SNHSA member and must participate in three (3) different venues, at two (2) different physical addresses, at a minimum. Criteria for year-end awards are based on points **earned** versus points available. The rider earns 1 point for every Walk/Trot or Beginner Rider Equitation class he/she completes.
 - d. In the event of a multi-venue weekend show, the second venue will only be awarded if legal classes are entered.
 - 1) Schooling and warm-up rounds are unsanctioned and do not count towards earning a venue.
4. **Point Declarations for special classes at sanctioned shows**
 In order for points to be allocated from special classes offered at SNHSA-sanctioned horse shows, riders must complete a **SNHSA Special Class Declaration Form**. Unless the Special Class Declaration Form is completed and submitted to the show secretary at the time of entry or prior to the start of the class, riders will not receive points for the special class.
 - a. **Special jumper classes:**
 - 1) Points may be earned for jumper classes with corresponding jump heights.
 - 2) Exceptions:
 - For 2'9"-3' jumper classes, choose between Low Child/Adult Amateur Jumper and Level 1 Jumper.
 - At the SNHSA Jumper Benefit only, **speed classes corresponding to the heights of the optimum time divisions may be offered**, and points for these would accrue only through a special declaration form. The purpose of these special classes is to better evaluate and prepare riders who are trying to qualify to compete at USHJA Nationals. Points at 1.5 does not apply to any of the speed classes that may be offered at the SNHSA Jumper Benefit Show, but a Special Declaration Form is required for regular points to count.
 - b. **Special hunter classes:** If the special hunter class is **at or below 2'3"** the following divisions are eligible for points allocation:
 - Pony Hunter, Long/Short Stirrup, Mini Hunter

- 1) If the special hunter class is **at 2'6"** the following divisions are eligible for points allocation:
 - Special Hunter, Modified Child/Adult Hunter
- 2) If the special hunter class is **2'9" or above** the following divisions are eligible for points allocation:
 - Low Hunter, Children's/Adult Amateur Hunter, Modified Open Hunter
- c. **Special equitation classes:**
 - 1) For a special equitation class, all age-appropriate equitation divisions are eligible to Juniors and Amateurs
- d. Hunter Derbies, Jumper Derbies, Relays and Equitation Classics will be awarded 1.5 points toward the matching SNHSA division. This does not apply to the SNHSA Medal Finals. All of these classes require a special declaration form for points to be awarded.

B. Calculating Points

1. Year-end points for riders, horses or horse/rider combinations will be based on the top 10 points-earning shows for the year in each division *regardless of the number of shows attended*.
 - a. Horses or riders competing in more than 10 shows could possibly have different shows count for different divisions; however, only the 10 highest point-earning shows per division will count towards year-end awards.
 - b. Year-end points for the Walk/Trot and Beginner Rider Equitation divisions will be awarded to the rider based on points earned.
2. Show results for SNHSA-sanctioned horse shows are sent to the Board by the Show Managers or handed to the Steward or Points Keeper at the end of the show. The Board and the official Points Keeper shall work in conjunction with one another to calculate the points earned and posted for each show. The records kept by SNHSA are the only official records for riders/horses/ponies at SNHSA-sanctioned shows.
3. At all SNHSA-sanctioned shows, points that accrue for year-end awards are calculated as follows:
 - a. When there are six (6) or more entries* in a class, points will be awarded as follows:
 - 7 points for first place
 - 5 points for second place
 - 4 points for third place
 - 3 points for fourth place
 - 2 points for fifth place
 - 1 point for sixth place

[Note of clarification: Each Show Manager is responsible for communicating to the judge that the class should be placed through sixth (or a "reserve" noted) even if prizes only go through 5th.]
 - b. When there are less than six (6) entries in class, points will be awarded as follows:
 - 5 entries: 6-4-3-2-1
 - 4 entries: 5-3-2-1
 - 3 entries: 4-2-1
 - 2 entries: 3-1
 - c. ***Entries** are those contestants who actually enter the ring to be judged, whether or not they incur elimination due to falls, refusals, off-course, etc.
 - d. Criteria for year-end awards in Walk/Trot are based on points **earned** versus points available and are as follows:
 - 1 point is earned for every class the rider enters and competes in.
 - 10 points: Gold
 - 8 points: Silver

6 points: Bronze

- e. Criteria for year-end awards in Beginner Rider Equitation are based on points **earned** versus points available and are as follows:

1 point is earned for every class the rider enters and competes in.

7 points: Gold

4 points: Silver

4. SNHSA members who show in Hunter and Equitation Classics (sometimes called “stakes”) held at SNHSA-sanctioned shows, **that otherwise meet all the criteria for any particular SNHSA division** for which the rider (horse, pony or horse/rider combination) is eligible, will have points counted for that division.
- Hunter derbies, Jumper derbies, Relays and Equitation Classics that are not SNHSA-sanctioned and require Special Declarations will be awarded 1.5 points toward the matching SNHSA division. All of these classes would require a Special Declaration Form for points to be awarded. This does not apply to any of the speed classes that may be offered at the SNHSA Jumper Benefit Show.
 - At the SNHSA Jumper Benefit only, speed classes corresponding to the heights of the optimum time divisions may be offered, and points for these would accrue only through a special declaration form. The purpose of these special classes is to better evaluate and prepare riders who are trying to qualify to compete at USHJA Nationals.
5. **Cross-Entry Policy:** SNHSA will strictly enforce cross-entry restrictions as described in each affected division in the SNHSA Rulebook (Article VII). In the event a cross-entry is inadvertently made by an exhibitor, or accepted by a SNHSA-sanctioned horse show secretary, the following method shall be used to determine the eligibility for points:
- For a class that the exhibitor is otherwise eligible, one class or the other must be designated as a schooling round, BEFORE either class occurs. In the event such designation is not received and noted by the show secretary BEFORE either class occurs, **the first class in which the exhibitor rides at that show will be counted for points, and any other subsequent classes affected by SNHSA cross-entry restrictions at that show will not count for points under any circumstances.**
 - In the event of a multi-day show, the rider will remain eligible for points in divisions of comparable heights of the classes they entered prior to the cross-entry restriction.

C. Points Discrepancies

- Members are *encouraged to keep their own points totals*, as well as to check their points totals in **each** issue of the newsletter/points bulletin to make certain they are correct.
- The Points Committee has the right to address and correct any discrepancies found at any time prior to the finalized year-end points. A corrected points bulletin will be emailed out and the grace period applies.
- Reports of suspected errors **must be submitted in writing within 30 days of publication.**
- EXCEPTION:** For the **final points bulletin** of the year, discrepancies **must be reported within 15 days.**
- In both cases, once the grace period (30 days of initial publication or 15 days for the final points bulletin) has expired, the points will stand as published.**

D. Official Records

- The records kept by the SNHSA are the ONLY official records for riders and/or horses at SNHSA-sanctioned shows.**
- To keep these records consistent and to accrue points for year-end awards, a horse must be entered at any given show **EXACTLY** as the name appears on the Membership Application form on file with SNHSA [Article IV.A. and C.] A horse/pony may be added at any time during the year, **but points will not begin to accrue until: the horse is registered with SNHSA and the necessary fees are paid; and until the rider of the horse is verified to be a SNHSA member(s) prior to or on the day points were earned** [Article IV.A. and C.]

E. Penalties

1. Provisions
 - a. The provisions of these Rules in connection with any SNHSA horse show apply to the following persons: owners; exhibitors; trainers; riders; handlers; horse show staff and management; officials; and family members of those listed above. Any act in connection with a SNHSA horse show in violation of these Rules by any of the parties listed above may subject them to penalties.
 - b. Penalties are assessed by the Board of Directors.
2. Violations: A violation is any act prejudicial to the best interests of SNHSA. The violations for which penalties may be assessed shall include, but are not limited to:
 - a. Violations of these Rules;
 - b. A violation of the just and proper rules of a horse show;
 - c. A violation of the just and proper rules of other horse show associations;
 - d. Committing any crime, including assault, or any threat of a crime, upon any person or in connection with any activity having to do with a horse show, horse activity, or SNHSA;
 - e. Any act, conduct, or remark that is obscene, dishonest, unsportsmanlike or otherwise prejudicial and disruptive of the ordinary conduct of a horse show or of the performance by officials or judges of their duties at a horse show;
 - f. Any act constituting cruelty to horses;
 - g. Failure to pay obligations due to SNHSA;
 - h. Failure to pay any obligation owed to any horse show approved by SNHSA, including a failure to make good a bad check.
3. Penalties: Upon finding that any covered person has committed any of the violations listed above, the following penalties may be assessed:
 - a. Suspension of the horse show and/or the horse show manager for an appropriate period of time from conducting a horse show approved by SNHSA; and/or
 - b. Suspension of any member, horse/pony, trainer, owner, rider or official for an appropriate period of time from participating in or officiating in any manner at a horse show approved by SNHSA; and/or
 - c. Withholding or forfeiture of Year-End Award points for any class and/or horse show for the year with respect to a named horse/ pony or horses/ ponies; or for all the horses/ponies of the affected member; and/or
 - d. Expulsion from membership in SNHSA; and/or
 - e. Reprimand by way of censure; and/or any combination up to all of the above penalties.
4. Charge of Rule Violation
 - a. A charge of violation of these Rules must be made in writing and may be made by a member, horse show manager, horse show official, or SNHSA Board of Directors. A charge of violation of these Rules shall state the full name and address of the charging person and the accused and contain a complete and definite statement of the acts which constitute the alleged violation of these Rules. The charge shall also specify the date, time, place, all circumstances surrounding the charge, the persons involved, names of witnesses, and any other corroborating information. The maker must be prepared to substantiate the charge by personal testimony at a hearing or by sworn statements, witnesses, or other evidence. The charge must be signed by the person making the charge.
 - b. Any report charging a violation of these Rules must be received by SNHSA no more than thirty (30) days after the alleged violation occurred. Violations of Rules that are directly related to SNHSA specific interactions, such as late or improper filing of information, shall be acted upon by SNHSA without the necessity of a formal charge. All reports of charges of violations shall be acted upon at the next meeting of the Board

of Directors, but may be postponed to the following meeting of the Board of Directors for good cause or if the charge of violation is received close to the date of the meeting of the Board of Directors.

5. Notice of Alleged Violation
 - a. The Board of Directors shall review all charges of violation of these Rules. If the charge of violation of these Rules contains all the elements necessary to constitute a violation of these Rules and it appears that a penalty should be imposed by the Board of Directors in respect thereof, then a copy of the charge of violation of these Rules shall be transmitted to the person or persons involved, indicating that SNHSA is contemplating the assessment of a penalty for said violations, and requesting a response in writing from such person(s) within a reasonable, specified time.
6. Request for Hearing

Upon receiving notice of a possible violation of these Rules, each accused person may:

 - a. Request in writing a hearing, to be conducted by the Board of Directors or a hearing committee appointed by the Board of Directors; or
 - b. Submit in writing to the Board of Directors, or a hearing committee appointed by the Board of Directors, a defense, explanation(s), information, or mitigating circumstances in relation to the charged violation of these Rules; or
 - c. Admit in writing the violation of these Rules and explain in writing the circumstances and the measures that will be taken to prevent such violations in the future.
7. Conduct of Penalty Hearings
 - a. In the event an accused person requests a hearing on the issue of an alleged violation of these Rules, a date will be chosen by the Board of Directors that is not less than fifteen (15) days after the request for a hearing. The hearing will normally be held at the next scheduled meeting of the Board of Directors unless fifteen (15) days' notice of the hearing cannot be given before the next scheduled meeting of the Board of Directors.
 - b. The person reporting the alleged violation of these Rules of SNHSA may present evidence in support of the alleged violation of these Rules, and the accused person may also present evidence in support of her/his case, each side being allowed to question the other's witnesses and to comment on the other's evidence. Hearsay testimony in the form of an affidavit, declaration under penalty of perjury, or letter, may be accepted as evidence at the discretion of the Board of Directors (or, if appointed, the hearing committee), and, if allowed, only such weight will be given to such hearsay evidence as the Board of Directors (or, if appointed, the hearing committee) deems appropriate under all the circumstances.
 - c. SNHSA may appoint a member of the Board of Directors or another person to present the violation case. The person appointed by the Board of Directors to present the violation case shall not participate in the deliberations of the Board of Directors or, if appointed, the hearing committee; and if a hearing committee has been appointed by the Board of Directors, such person shall not be a member thereof. SNHSA and/or the complaining person shall have the burden of proving the violation of these Rules.
 - d. Normally, the testimony given at the hearing will not be recorded by a mechanical device or by a reporter. If an accused party desires to have the proceedings recorded, such recording must be arranged by that party at her/his expense. The hearing committee shall not be required to render any findings or explanation of its decision unless request is made thereof in writing prior to the commencement of the hearing.
 - e. After conducting the hearing and/or reviewing all of the information submitted, in lieu of a hearing, all persons (including the person appointed to present the violation case) other than the Board of Directors must be asked to leave the room so that the Board of Directors, or the appointed committee, shall render its decision and assess whatever

penalty, if any, deemed appropriate under the circumstances, as provided for in these Rules.

Article VII

General information regarding SNHSA Divisions; SNHSA Divisions, List of Divisions; SNHSA Medal classes; SNHSA Jr/Am Challenge Cup; SNHSA Pro/Jr-Am Speed Derby; Division Descriptions & Specifications

A. General Information regarding SNHSA Divisions

1. There will be no minimum requirements for the number of times a class for any particular division is offered during the competition year. **Year-end Awards:** Awards are presented to the top five placings in each division.
 - a. Criteria for year-end awards in Walk/Trot are based on points **earned** versus points available and are as follows: 1 point earned for every class the rider enters and completes.
 - b.
 - 10 points – Gold
 - 8 points – Silver
 - 6 points – Bronze
 - c. Criteria for year-end awards in Beginner Rider Equitation are based on points **earned** versus points available and are as follows: 1 point earned for every class the rider enters and completes.
 - 7 points – Gold
 - 4 points – Silver

B. SNHSA Divisions: [For specifications of each division, see Article VII. D]

[NOTE: For Equitation Divisions 1-3 and the two SNHSA Medal classes, the horse/pony does not have to be registered with SNHSA; however, the RIDER must be a member for points to accrue in these, and ALL OTHER divisions. If the rider wishes to ride the same horse/pony in any other division (including Long/Short Stirrup) for which s/he wishes to accumulate points for year-end awards, the horse/pony's registration fee MUST be paid.]

1. **Equitation 13 & under (2'3" to 2'6") or (2'9")**
2. **Equitation 14-17 (2'3" to 2'6") or (2'9")**
3. **Equitation 18 & over (2'3" to 2'6") or (2'9")**
4. **Beginner Rider Equitation (Non-Pro)**
5. **Walk/Trot (Non-Pro)**
6. **Crossrail Hunter (18") (Open)**
7. **Crossrail Hunter 18" (Non-Pro)**
8. **Children's Pony Hunter 2'0" (17 and under, Non-Pro)**
9. **Short Stirrup (2'0" to 2'3") Hunter/Equitation (17 and under, Non-Pro)**
10. **Long Stirrup (2'0" to 2'3") Hunter/Equitation (18 and over, Non-Pro)**
11. **Mini Hunter (2' to 2'3") Open**
12. **Special Hunter (2'3" to 2'6") Open**
13. **Modified Child/Adult Hunter (2'3" to 2'6") (Non-Pro)**
14. **Low Hunter (2'9") Open**
15. **Children's/Adult Amateur Hunter (2'9" to 3'0") (Non-Pro)**
16. **Modified Open Hunter (3'3") Open**
17. **Junior/Amateur Owner Hunter (3'6") (Non-Pro)**
18. **Kindergarten Jumper – 0.60 to 0.65 meters (Table V) (1'11" to 2'1")**
19. **Pony Jumper – 0.65 to 0.70 meters (2'1" to 2'3")**

20. **Puddle Jumper – 0.70 to 0.75 meters (Table V) (2'3" to 2'5")**
21. **Pre-Training Jumper – 0.75 to 0.85 meters (Table V) (2'5" to 2'9")**
22. **Level I Jumper – 0.85 to 0.95 meters (2'9" to 3'1")**
23. **Low Child/Adult Amateur Jumper – 0.85 to 0.95 meters (2'9" to 3'1") (Non-Pro)**
24. **Level II Jumper – 0.95 to 1.0 meters (3'1" to 3'3")**
25. **Level III Jumper – 1.0 to 1.05 meters (3'3" to 3'5")**
26. **Level IV Jumper – 1.05 to 1.15 meters (3'5" to 3'9")**
27. **Level V Jumper – 1.15 to 1.25 meters (3'9" to 4'1")**

C. Sierra Nevada Horse Show Association Medal classes

1. SNHSA Mini Medal – 2'3"

- a. Rider and trainer must be SNHSA members. Registration of horse/pony is not required.
- b. Riders may not cross enter into any class over 2'6" at the same competition.
- c. To be judged on equitation of the rider.
- d. To be shown over a course of no less than six obstacles 2'3" in height. Oxers may not exceed 18" in width. No solid jumps permitted.
- e. Two tests (1-9) of the USEF rulebook are required during the first round.
- f. Only one rider per horse or pony.
- g. There must be at least two eligible entries to hold the Medal classes at any SNHSA-sanctioned show.
- h. The top eight (8) riders according to points up through the Medal Finals will qualify for the Finals. Points will be calculated in the same manner described in Article VI.B. 3.
- i. Riders in this class may not have competed in the SNHSA JR/AM Medal class within the preceding two years

2. SNHSA Mini Medal Final specifications:

- a. The Mini Medal Final will consist of two rounds to be judged over fences 2'3". Oxers may not exceed 18" in width. No solid jumps permitted.
- b. The order of go for round one will be drawn. Round two will ride low score to high score.
- c. Each phase will be scored numerically and count equally for the overall combined score.
- d. The top four (4) riders plus any rider within three (3) percentage points of the leader will return for a work-off. Two tests (1-9) of the USEF rulebook are required.
- e. The same horse must be ridden through both phases of the competition.
- f. The winner of SNHSA Mini Medal Final is no longer eligible to compete in the SNHSA Mini Medal Class. Mini Medal winners may, however, compete in the JR/AM Medal Class.
- g. There must be a minimum of two (2) entries for the Final class to be held. If there is not a minimum of two qualified riders, the class will be cancelled and no prize or year-end award shall be given.
- ~~h.~~ Only qualified riders will be allowed to ride in the Final.
- i. Riders in this class may not have competed in the SNHSA JR/AM Medal class within the preceding two years.

3. SNHSA Jr/Am Medal – 2'9"

- a. Rider and trainer must be SNHSA members. Registration of horse/pony is not required.
- b. To be judged on Equitation of the rider.
- c. To be shown over a course of fences 2'9" in height.
- d. Two or more tests (1-19) of the USEF are required of the top four (4) competitors.
- e. Any exhibitor who does not participate in the testing is placed last of those exhibitors called back to test.

- f. Only one rider per horse or pony.
 - g. There must be at least two (2) entries to hold the class.
 - h. The top eight (8) riders according to points up to the Medal Finals will qualify for the Finals. Points will be calculated in the same manner described in Article VI.B. 3.
 - i. Riders in this class may not compete in the SNHSA Mini Medal class in the same year.
4. **SNHSA Jr/Am Medal Final specifications:**
- a. The JR/AM Medal Final will consist of two qualifying rounds to be judged over fences 2'9" in height.
 - b. The order of go for the first round will be drawn; round two will ride low score to high score.
 - c. The top four (4) riders plus any rider within three (3) percentage points of the leader will return for a work-off. Two or more tests (1-19) of the USEF are required of the top four (4) competitors.
 - d. Each phase will be scored numerically and will count equally toward the overall combined score.
 - e. The same horse or pony must be ridden through all phases of the competition.
 - f. The winner of the SNHSA JR/AM Medal Final is no longer eligible to compete in the SNHSA Mini or JR/AM Medal Classes.
 - g. There must be a minimum of two (2) entries for the Final. If there is not a minimum of two qualified riders for the Final class, the class will be cancelled and no prize or year-end award shall be given.
 - h. Only qualified riders will be allowed to ride in the Final.
 - i. Riders in this class may not compete in the SNHSA Mini Medal class in the same year

D. SNHSA Jr/Am Challenge Cup Tournament

1. The SNHSA Jr/Am Challenge Cup Tournament will take place annually at a facility and date voted on by the Board of Directors.
2. Riders competing in the tournament must be junior or amateur members of SNHSA in good standing.
3. The SNHSA Jr/Am Challenge Cup Tournament will be conducted under a prix de nations format. Jumper teams of three (3) will ride two rounds each and be judged for time and penalties. Teams of two (2) will be permitted, but there will be no dropped score.
4. The Challenge Cup teams compete at three levels: .70-.75m (2'3"-2'5"), .85-.95m (2'9"-3'1"), and .95-1.0m (3'1"-3'3"). Teams must have riders compete at a minimum of 2 levels. For teams consisting of three riders, two riders may compete at the same height. For teams consisting of two riders, riders may choose any two of the three offered heights at which to compete. Substitution of horse or rider on a team may only be done with the permission of the show committee. Coordinating Hunt coats, saddle pads, horse leg wear, etc. is encouraged for each team. Teams must also declare a Chef d'Equipe.
5. Those horse/rider combinations competing at .70 to .75m (2'3"- 2'5") may not have competed at SNHSA shows over .95m (3'1") during the current show year. Each horse may only compete on one team.
6. Each rider will be scored for their round based on fewest faults in the fastest time over the course. At the end of Round 1, each team of three will drop their highest (most time and faults) scores. The remaining two scores will be added together for total time and total faults. The top eight (8) teams will move into Round 2. The highest of the three scores (not necessarily the same rider) will again be dropped and the remaining two added together. Then the Round 1 and Round 2 overall team scores are combined for a grand total.
7. Tournament will be conducted over two rounds using a jumper course of not less than 10 fences. All riders at a particular level will jump their rounds, fences will be raised to the next height, and all riders at that height will jump their rounds, etc. When all riders have jumped once, first round scores will be tabulated and the second round may begin.

8. At the conclusion of the second round, scores will be tabulated and the winning team declared. Team with the least amount of faults in the fastest combined time is the winner.
9. A Jump-Off will be held after Round 2, should any teams tie with a final combined score of 0 faults, regardless of time. One rider shall Jump-Off for each team, elected by their team members and Chef d'Equipe. For those tied with one or more faults, the tie-breaker shall be determined by the team with the fastest combined times from both Round 1 and 2.
10. Team prizes to 1st and ribbons through 8th will be awarded.

E. SNHSA Pro/Jr-Am Speed Derby

1. The SNHSA Pro/Jr-Am Speed Derby is a team speed round competition.
2. Teams consist of two riders, a Professional and either a Junior or Adult Amateur rider. Both riders must be SNHSA members in good standing. Coordinating team attire is encouraged for each team.
3. This class will be run as a speed class under Table III with faults converted to seconds, with the first rider starting the clock as they cross the start line, and the second rider stopping the clock as they cross the finish line. For each rail down, 4 seconds will be added to the team's overall time. There is no penalty for refusals other than the time taken, but the team will be eliminated if any single horse has two refusals.
4. The course will consist of no fewer than 16 total fences, with each rider's section consisting of no fewer than eight (8) fences. The Junior or Adult Amateur rider will ride first, with fences set at a height of .70-.75m (2'3"-2'5"). The professional rider will ride second, with fences set at .85-.95m (2'9"-3'1")
5. The second rider will wait in a clearly marked area (box) while the first rider completes their section of the course. Once the first rider has completed their course, they enter a separate clearly marked area (box). Once the first rider is fully in their box, the second rider may leave their box and complete their section of the course. If the second rider leaves their box prior to the first rider fully entering theirs, a 4-second time penalty will be added to their team's overall time.
6. Riders may compete on up to two (2) teams; horses may only be on one (1) team.
7. Team prizes to 1st and ribbons through 8th will be awarded.

F. Division Descriptions & Specifications

[NOTE: For Equitation Divisions 1-3 and the SNHSA Medal classes, the horse/pony does not have to be registered with SNHSA; however, the RIDER must be a member for points to accrue in these, and ALL OTHER divisions. If the rider wishes to ride the same horse/pony in any other division (including Long/Short Stirrup Divisions) for which s/he wishes to accumulate points for year-end awards, the same horse/pony fee must be paid.]

All Equitation Classes shall have fence heights from 2'3" to 2'6" or 2'9". Riders must choose which fence heights to compete in, but must not compete in both at the same show. **Cross entry rules apply for Equitation Over Fence classes.**

Equitation Divisions

Division 1 – Equitation 13 & under

Open to Junior riders aged 13 and under. Rider must be a SNHSA member for points to accrue for year-end awards. The horse/pony does not have to be registered.

1. Classes:
 - a. Hunt Seat Equitation – Flat
 - b. Equitation Over Fences – 2'3" to 2'6" or 2'9" **Riders entered in the 2'3"-2'6" height may not cross enter over 2'9" at the same show.**

Division 2 – Equitation 14-17

Open to Junior riders ages 14-17. Rider must be a SNHSA member for points to accrue for year-end awards. The horse/pony does not have to be registered.

1. Classes:
 - a. Hunt Seat Equitation – Flat
 - b. Equitation Over Fences – 2’3” to 2’6” or 2’9” **Riders entered in the 2’3”-2’6” height may not cross enter over 2’9” at the same show.**

Division 3 - Equitation 18 & over

Open to Adult Amateurs (ages 18 & over). Rider must be a SNHSA member for points to accrue for year-end awards. The horse/pony does not have to be registered.

1. Classes:
 - a. Hunt Seat Equitation – Flat
 - b. Equitation Over Fences – 2’3” to 2’6” or 2’9” **Riders entered in the 2’3”-2’6” height may not cross enter over 2’9” at the same show.**

Division 4 - Beginner Rider Equitation (Non-Pro)

Rider must be a SNHSA member in order for points to accrue for year-end awards. The horse/pony does not have to be registered. Riders will ride for Gold and Silver year-end awards. To be shown at the walk, trot and canter. **Horse/Rider combination may not cross-enter over 18” at the same show.**

1. Classes
 - a. Hunt seat Equitation - flat
 - b. Hands and Seat – flat and two cross rails not over 18”. Trotting fences not to be penalized.
2. Once a rider competes in any class with fences 2’ or higher, they are no longer eligible to compete in this division.
3. If any Beginner Rider Equitation class has eight (8) or more entries, it must be split into two sections. Two sets of awards and ribbons must be given, and SNHSA points will be given to each section.
4. Criteria for year-end awards in Beginner Rider Equitation are based on points **earned** versus points available and are as follows:
 - a. 1 point earned for every class the rider enters and completes.
 - 7 points – Gold
 - 5 points – Silver
5. Riders in this division are subject to the three-different venue rule, **at two (2) different physical addresses, at a minimum.**

Hunter Divisions

Division 5 – Walk/Trot (Non-Pro)

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. Riders will ride for Gold, Silver and Bronze year-end awards. Open to beginner riders who have never shown in a class requiring the canter (non-pro). To be judged on performance and manners. Extreme speed will be penalized. **Riders may not cross-enter into any class to be judged at the canter at the same show.** To be shown over a simple course of no more than four (4) poles.

1. Classes:
 - a. Hunt Seat Equitation – Flat
 - b. Hunter Under Saddle – To be shown at a walk and trot both ways of the ring. Light contact with the horse’s mouth is required. Horses should be obedient, alert, responsive and move freely.
 - c. Walk/Trot Equitation Over Poles – Rider to two-point over poles and post the trot in (between, with diagonals to count around the corners but not between poles).
2. If any Walk/Trot class has eight (8) or more entries, it must be split into two sections. Two

- sets of awards and ribbons must be given, and SNHSA points will be given to each section.
3. Criteria for year-end awards in Walk/Trot are based on points **earned** versus points available and are as follows:
 - a. 1 point earned for every class the rider enters and completes.
 - 10 points – Gold
 - 8 points – Silver
 - 6 points – Bronze
 4. Riders in this division are subject to the three-different venue rule, **at two (2) different physical addresses, at a minimum..**

Division 6 – Crossrail Hunter – 18" (Open)

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness and manners. Extreme speed will be penalized. Trotting is allowed. To be shown over a course of fences 18".

Horse/rider combination may not cross enter over 2'6" at the same show.

1. Classes:
 - a. To be shown over a course of fences 18".
 - b. Hunter Under Saddle – To be shown at a **walk, trot or canter** both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.

Division 7 – Crossrail Hunter – 18" (Non-Pro)

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness and manners. Extreme speed will be penalized. Trotting is allowed. To be shown over a course of fences 18".

Horse/rider combination may not cross enter over 2'6" at the same show.

1. Classes:
 - a. To be shown over a course of fences 18".
 - b. Hunter Under Saddle – To be shown at a **walk and trot only**, both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.

Division 8 – Children's Pony Hunter (under 14.2 hands) – 2'0" (17 and under, Non-Pro)

Open to Junior riders only 17 & under. Rider must be a SNHSA member and pony must be registered with SNHSA in order for points to accrue for year-end awards. Manner and suitability of pony for rider are to be emphasized in all classes. Extreme speed will be penalized. Light contact with the pony's mouth is required. Ponies should be obedient, alert, responsive and move freely.

1. Classes:
 - a. Pony Hunter to be judged over a course of fences 2'0". Oxers not to exceed 2' in width.
 - b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.

Division 9 – Short Stirrup – 2'0" (17 and under, Non-Pro)

Points for this division will be awarded to the horse or pony/rider combination. Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. Open to **beginner riders** age 17 and under (Non-Pro). To be judged on performance and manners. Extreme speed will be penalized. **Riders may not cross-enter into any class over 2'6" at the same competition.** To be shown over a course of fences 2'0" to 2'3". Oxers and solid jumps are not permitted.

1. Classes:
 - a. Hunt Seat Equitation – Flat

- b. Hunt Seat Equitation Over Fences – 2'0"
- c. Hunter – 2'0"
- d. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.

*** Once a rider competes for two (2) years in the Short Stirrup Division, they will no longer be eligible for a year-end award.**

***Competing in one or more classes in this division within the calendar year counts as 1 year.**

Division 10 – Long Stirrup – 2'0" (18 and over, Non-Pro)

Points for this division will be awarded to the horse or pony/rider combination. Rider must be a SNHSA member and horse must be registered with SNHSA in order for points to accrue for year-end awards. Open to **beginner riders** age 18 and over (Non-Pro). To be judged on performance and manners. Extreme speed will be penalized. **Rider may not cross enter into any class over 2'6" at the same competition.** To be shown over a course of fences 2'0". Oxers and solid jumps are not permitted.

1. Classes:

- a. Hunt Seat Equitation – Flat
- b. Hunt Seat Equitation Over Fences – 2'0"
- c. Hunter – 2'0"
- d. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.

*** Once a rider competes for two (2) years in the Long Stirrup Division, they will no longer be eligible for a year-end award.**

***Competing in one or more classes in this division within the calendar year counts as 1 year.**

Division 11 – Mini Hunter – 2' to 2'3" Open

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness and manners. Extreme speed will be penalized. To be shown over a course of fences 2' to 2'3". **Horse/rider combination may not cross enter over 2'6" at the same show.**

1. Classes:

- a. To be shown over a course of fences 2' to 2'3".
- b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.

Division 12 – Special Hunter – 2'3" to 2'6" Open

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged over a course of fences 2'3" to 2'6". To be judged on performance, soundness and manners. Extreme speed will be penalized.

1. Classes:

- a. To be shown over a course of fences 2'3" to 2'6".
- b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.
- c. Handy Hunter – The course **must** have at least two changes of direction and **may** include three of the following: a hand gallop jump, a bending line, a rollback turn, a fence at the end of the ring, or a trot over one obstacle.
 - 1) Judge must place emphasis on promptness and tight turns with precedence being given in that order.
 - 2) Handiness is defined as time and ground saving movement without adversely

- affecting performance or style.
- 3) Brilliance of pace is defined as a faster pace than ordinary, without sacrificing performance or style.
- 4) Hand Gallop is defined as a significant increase in pace without sacrificing performance or style.

Division 13 – Modified Child/Adult Hunter – 2'3" to 2'6" (Non-Pro)

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged over a course of fences 2'3" to 2'6". To be judged on performance, soundness and manners. Extreme speed will be penalized. **Rider may not cross enter over 2'9" at the same show.**

1. Classes:
 - a. To be shown over a course of fences 2'3" to 2'6".
 - b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.
 - c. Handy Hunter – The course **must** have at least two changes of direction and **may** include three of the following: a hand gallop jump, a bending line, a rollback turn, a fence at the end of the ring, or a trot over one obstacle.
 - 1) Judge must place emphasis on promptness and tight turns with precedence being given in that order.
 - 2) Handiness is defined as time and ground saving movement without adversely affecting performance or style.
 - 3) Brilliance of pace is defined as a faster pace than ordinary, without sacrificing performance or style.
 - 4) Hand Gallop is defined as a significant increase in pace without sacrificing performance or style.

Division 14 – Low Hunter – 2'9" Open

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness, and manners. Extreme speed will be penalized.

1. Classes:
 - a. To be shown over a course of fences 2'9".
 - b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.
 - c. Handy Hunter – The course **must** have at least two changes of direction and **may** include three of the following: a hand gallop jump, a bending line, a rollback turn, a fence at the end of the ring, or a trot over one obstacle.
 - 1) Judge must place emphasis on promptness and tight turns with precedence being given in that order.
 - 2) Handiness is defined as time and ground saving movement without adversely affecting performance or style.
 - 3) Brilliance of pace is defined as a faster pace than ordinary, without sacrificing performance or style.
 - 4) Hand Gallop is defined as a significant increase in pace without sacrificing performance or style.

Division 15 – Children's/Adult Amateur Hunter – 2'9" to 3'0" (Non-Pro)

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness and manners.

Extreme speed will be penalized. **Rider may not cross enter between Children's/Adult Amateur Hunter and Junior/Amateur Owner Hunter at the same competition.**

1. Classes
 - a. To be shown over a course of fences 2'9" to 3'0".
 - b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.
 - c. Handy Hunter – The course **must** have at least two changes of direction and **may** include three of the following: a hand gallop jump, a bending line, a rollback turn, a fence at the end of the ring, or a trot over one obstacle.
 - 1) Judge must place emphasis on promptness and tight turns with precedence being given in that order.
 - 2) Handiness is defined as time and ground saving movement without adversely affecting performance or style.
 - 3) Brilliance of pace is defined as a faster pace than ordinary, without sacrificing performance or style.
 - 4) Hand Gallop is defined as a significant increase in pace without sacrificing performance or style.

Division 16 – Modified Open Hunter – 3'3" (Open)

Rider must be a SNHSA member and horse/pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness and manners. Extreme speed will be penalized.

1. Classes
 - a. To be shown over a course of fences 3'3" in height.
 - b. Modified Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horses should be obedient, alert, responsive and move freely.
 - c. Handy Hunter – The course **must** have at least two changes of direction and **may** include three of the following: a hand gallop jump, a bending line, a rollback turn, a fence at the end of the ring, or a trot over one obstacle.
 - 1) Judge must place emphasis on promptness and tight turns with precedence being given in that order.
 - 2) Handiness is defined as time and ground-saving movement without adversely affecting performance or style.
 - 3) Brilliance of pace is defined as a faster pace than ordinary, without sacrificing performance or style.
 - 4) Hand Gallop is defined as a significant increase in pace without sacrificing performance or style.

Division 17 – Junior/Amateur Owner Hunter – 3'6" (Non-Pro)

Rider must be a SNHSA member and horse /pony must be registered with SNHSA in order for points to accrue for year-end awards. To be judged on performance, soundness, and manners. Extreme speed will be penalized. **Rider may not cross enter between Junior/Amateur Owner Hunter and Children's/Adult Amateur Hunter at the same competition.**

1. Classes:
 - a. To be shown over a course of fences 3'6" in height.
 - b. Hunter Under Saddle – To be shown at a walk, trot and canter both ways of the ring. Light contact with the horse's mouth is required. Horse should be obedient, alert, responsive and move freely.
 - c. Handy Hunter – The course **must** have at least two changes of direction and **may**

include three of the following: a hand gallop jump, a bending line, a rollback turn, a fence at the end of the ring, or a trot over one obstacle.

- 1) Judge must place emphasis on promptness and tight turns with precedence being given in that order.
- 2) Handiness is defined as time and ground saving movement without adversely affecting performance or style.
- 3) Brilliance of pace is defined as a faster pace than ordinary, without sacrificing performance or style.
- 4) Hand Gallop is defined as a significant increase in pace without sacrificing performance or style.

Jumper Divisions

Division 18 – Kindergarten Jumper – 0.60 to 0.65 meters (1'11" to 2'1") - Mandatory Optimum Time (Table IV).

To be shown over a course of fences 1'11" to 2'1" with spreads up to 18". No solid jumps permitted. Rider must be a SNHSA member and horse/pony registered with SNHSA in order for points to accrue for year-end awards. **Horse/rider combination may not cross-enter into any class over 2'9" at the same competition.**

Division 19 – Pony Jumper – 0.65 to 0.70 meters (2'1" to 2'3") - Mandatory Optimum Time (Table IV).

To be shown over a course of fences 2'1" to 2'3" with spreads up to 18". No solid jumps permitted. Rider must be a SNHSA member and horse/pony registered with SNHSA in order for points to accrue for year-end awards. **Horse/rider combination may not cross-enter into any class over 2'6" at the same competition.**

Division 20 – Puddle Jumper – 0.70 to 0.75 meters (2'3" to 2'5") - Mandatory Optimum Time (Table IV).

To be shown over a course of fences 2'3" to 2'5" with spreads up to 18". No solid jumps permitted. Rider must be a SNHSA member and horse/pony registered with SNHSA in order for points to accrue for year-end awards.

Division 21 – Pre-Training Jumper – 0.75 to 0.85 meters (2'5" to 2'9") - Mandatory Optimum Time (Table IV).

To be shown over a course of fences 2'5" to 2'9" with spreads up to 3'. Rider must be a SNHSA member and horse/pony registered with SNHSA in order for points to accrue for year-end awards.

Division 22 – Level I Jumper – 0.85 to 0.95 meters (2'9" to 3'1")

To be shown over a course of fences 2'9" to 3'1" with spreads up to 3'3". Rider must be a SNHSA member and horse/pony must be registered with SNHSA for points to accrue for year-end awards.

Division 23 – Low Child/Adult Amateur Jumper – 0.85 to 0.95 meters (2'9" to 3'1") (Non-Pro)

To be shown over a course of fences 2'9" to 3'1" with spreads up to 3'3". Rider must be a SNHSA member and horse/pony must be registered with SNHSA for points to accrue for year-end awards.

Division 24 – Level II Jumper – 0.95 to 1.0 meters (3'1 to 3'3")

To be shown over a course of fences 3'1 to 3'3" with spreads to 3'6". Rider must be a SNHSA member and horse/pony registered with SNHSA for points to accrue for year-end awards.

Division 25– Level III Jumper – 1.0 to 1.05 meters (3’3” to 3’5”)

To be shown over a course of fences 3'3" to 3'5" with spreads up to 3'9". Rider must be a SNHSA member and horse/pony registered with SNHSA for points to accrue for year-end awards.

Division 26 – Level IV Jumper – 1.05 to 1.15 meters (3’5” to 3’9”)

To be shown over a course of fences 3'5" to 3'9" with spreads up to 4'. Rider must be a SNHSA member and horse/pony must be registered with SNHSA for points to accrue for year-end awards.

Division 27 – Level V Jumper – 1.15 to 1.25 meters (3’9” to 4’1”)

To be shown over a course of fences 3'9" to 4'1" with spreads up to 4'3". Rider must be a SNHSA member and horse/pony registered with SNHSA for points to accrue for year-end awards.

PLEASE REVIEW THE RULEBOOK TO FAMILIARIZE YOURSELF WITH THE GENERAL RULES REGARDING MEMBERSHIP, HORSE REGISTRATION, REQUIREMENTS AND RESTRICTIONS FOR THE DIVISIONS IN WHICH YOU PLAN TO SHOW, AND THE REQUIREMENTS FOR ACCUMULATING POINTS FOR YEAR-END AWARDS.

IF YOU HAVE ANY QUESTIONS, EMAIL THE SECRETARY AND A BOARD MEMBER WILL RESPOND TO YOUR QUESTIONS. (Email address is listed in the front of this book).

IT IS THE RESPONSIBILITY OF EACH MEMBER TO KNOW AND FOLLOW THE RULES.

If you would like to suggest changes or modifications, a rule change form is available on the SNHSA.org website – only written suggestions will be taken under advisement by the Board of Directors